

Craignure Village Hall
Committee Meeting
Minutes of Meeting 8th May 2025

1. Welcome: Susan Morrissy Chair (SM), Jen Swift (JS) Secretary, Glenys Berryman (GB), Andy Oldacre (AO), Jill Muchall (JM), Pete Morrissy, Caretaker (PM), Jean Wilkinson, Minutes (JW)
2. Minutes of the Meeting held on 8th November 2024 were approved by JS, seconded by JM.
3. Actions and matters arising from last Meeting

PRS/PPL – **Ongoing.**

PM waiting for someone to come & look at the condition of the roof.
PM advised that there had not been a leak for 6 months.

Action – Ongoing & being monitored.

PM to report update re meeting with electrician and Hall lighting.
It was agreed that the second floodlights should be put in.

Action – Ongoing.

SM to liaise with PP re modernising legal structure for the future.

Action – Ongoing SM & Gary Wiltshire

Kitchen Refurbishment. See also Item 8.

Action – Ongoing

H&S & Fire Policies

JS has obtained landowner's permission to site Fire Assembly Sign.

Action – JS

Defibrillator – Installed and now fully functional

Both December Producers Markets went ahead individually.

Action – complete.

Fire exit door Replacement

PM advised that the door in second Committee room needs a new mechanism as it is not designed to be opened as frequently. replacing asap. It does not have to be a fire door and can be a standard hardwood door with push bar fitted. Two fire doors at top of the stairs also need replacing.

Action – PM has contacted James Gibbons & will follow up. ONGOING

Outside of hall needs painting. Neil McVicar has been asked to quote but not yet received.

Action – SM asked Neil MacVicar for a quote but no reply. See item 11.

The Foyer also needs painting.

Action – SM to add to the outside of hall quote. See item 11. ONGOING

JS would like a notice board outside the hall but has discovered that plastic is very expensive.

Action – ONGOING

Winter Café update.

Free café held on Tuesday 17th December 2024 was gratefully received by all who attended.

Action – COMPLETE

Co-op funding for acoustic curtaining or panels.

JS read out the email received from Louise at An Tobar.

Action – ONGOING

Two blinds remain to be installed on the stage.

These have been fitted and PM showed the Committee the remote controls for the blinds.

Action – COMPLETE

Committee Rooms keys. Need more cutting.

Action – COMPLETE

Mull Pipers have not yet removed their belongings.

PM advised that 95% of Mull Pipers belongings have now been removed.

Action – COMPLETE

Royal Mail Hire of Committee Room 2

They have now been in for 6 months and are happy with the arrangement.

Action - COMPLETE

Lunch Club

No longer relevant.

Action - COMPLETE

Craignure Social Improvement Group – Hogmanay Fireworks.

No longer relevant.

Action - COMPLETE

4. Treasurer Report

Fiona Langton resigned as Treasurer on 7 January 2025 after 9 years in the role. We would like to extend our grateful thanks to her for all the work she has done over the years, especially during Covid. We have yet to appoint anyone to that role.

SM asked Sue Morley to send a Balance Sheet. Our total assets less current liabilities are £30,827.41. Four outstanding debts have been paid with one still outstanding.

Action – SM Treasurer position is now Vacant.

5. Policies H&S & Fire

A quote had been received from Chubb to replace light bulbs which was very high. Ben Donovan has agreed to do it.

Action – PM to liaise with Ben Donovan to organise

6. Correspondence

An email was received from Diana Oldacre on 19 December 2024 in which she resigned from Committee after a long time on the Village Hall Committee. We would like to extend our grateful thanks to her for all her work over the years on the Committee and the Community Café.

Royal Mail confirmed the contract for the Committee Room on 8 January 2025 and took possession of the keys.

On 21 January 2025 SM contacted Waterfall Fund to divert funding from New Kitchen to Dishwasher. This was agreed.

On 27 January 2025 everyone agreed to obtain a dishwasher. This has now been received and installed.

On 30 January SM & JS obtained a Virgin Money debit card for the sole purpose of paying money into the Post Office from Café & Producers Markets. It could also be used for purchases with Sue Morley's agreement. SM & JS have asked for internet banking but it is quite complicated for more than one user. SM & JS will visit Virgin Money bank in Tobermory for more information.

Action – SM & JS

7. Events

Summer Ceilidh.

Saturday 2nd or 9th August were suggested. JM will ask Gordon to email John Archbold to check if he & Wynefride are available on either date.

Action – JM

New Year Ceilidh 2nd January 2026. JM will speak to Fi Langton & Mike Domnhall about possible accommodation for Fruin & will then see if they are available.

Action – JM

AGM

A suggested date of 15th June was agreed. SM to put in Round and About. AO to create & circulate posters.

Action – SM & AO

The next Producers Market is scheduled for 1st June. Easter was not particularly well attended. SM will see how many Producers book to come then evaluate whether or not it will go ahead.

Action – SM

GB requested that special thanks be extended to Cath Calder for her help at the Easter Producers Market.

8. Equipment

Kitchen Update

It was agreed that it is unnecessary for the Hall to have a full Industrial Catering Kitchen given how little it is used for catering events. JS to give SM Howden's contact details for them to re-quote for supply and installation.

Action – JS & SM

It was noted that a dishwasher, two fridges, a water heater and a cooker have all been bought over the last year.

9. Café

We currently have only 6/7 bakers and a similar number of volunteers. Diana Oldacre had kindly offered to bake for the Cafes which were cancelled due to lack of volunteers in April. AO to ask Diana if she would be prepared to bake for the Café and be included on the WhatsApp group again.

Action – AO

JM had not realised she was the only Admin on the Café WhatsApp Group so added JS, SM & GB as Admin. All committee members to approach people to help.

Action – ALL

Advert for help to go on weekly advert for Café.

Action – SM to ask Helen McWalter

The part of the blackboard surround to the hatch for the kitchen needs repainting. In the meantime Soup varieties should be printed on an A4 sheet & displayed where it used to be chalked.

Action – Soup Makers

A price list is to be printed and displayed for customers to see how much everything is.

Action – SM

10. **Funding**

Funding Options. Everyone to continue looking for funding opportunities.

Action – ALL

We are in a good financial position thanks to the Cafes, Royal Mail and Gary Wiltshire's help. JS said Scottish Salmon could be approached. New flooring is required so this could be a good reason.

Action – JS

Following on to the Funding donation by Waterfall Fund to Craignure Bay Community Group - the yacht on the pier is to be turned round, painted (Mike Berryman) and planted with bulbs to make it an attractive feature. Norman Hickson is drawing a plan for the area & donations of plants/bulbs/seeds are invited.

Action – ALL

11. **Caretakers and Maintenance Report**

Exterior/Interior Décor.

Internally, the foyer needs painting. It was suggested that this could be done by Committee Members over winter. Any external painting would have to be done in summer.

Exterior/Interior Doors. PM to source a fixed bolted door on one side at the front and a door with a key on the other. He would prefer door closers so they are not caught in the wind.

Action – PM

JS requested a longer handled mop.

Action – PM

Hand towel dispenser. Source individual sheet towel dispenser.

Action – PM

12. **AOB**

JW reminded the Committee that she is leaving Mull and therefore a new Minute Taker would be needed. SM expressed the Committees thanks for her help.

13. **Date of Next Meeting**

TBA

The meeting closed at 15.35