

Craignure Village Hall and Community Centre  
**Committee Meeting**  
Minutes of 27th March 2024

A Pre-Meeting was held during which Gary Wiltshire gave a comprehensive report on the Proposal for Solar Panel/Battery Installation and Associated Measures. These Minutes are issued separately to the Committee Meeting Minutes.

PM is waiting for someone to come and look at the condition of the roof.

**Action - PM**

1. Welcome: Jen Swift (JS) Secretary & Acting Chair, Glenys Berryman (GB), Jill Muchall (JM), Diana Oldacre (DO), Andy Oldacre (AO), Fiona Langton (FL) Treasurer, Pete Morrissy (Caretaker) PM, Jean Wilkinson (JW) Minutes

Apologies: Sue Morrissy (SM), Karen Adkinson (KA).

2. Minutes of Meeting held on 15 January 2024 were approved by GB, seconded by AO.

3. Actions and matters arising from last meeting:

3.1.PRS/PPL. JM had received a reply from relevant body that placed responsibility on the event organiser.

**Action - Further investigations by FL/JM**

3.2.PM to report update re meeting with electrician and Hall lighting.

**Action - PM is now waiting for Ben Donovan to be available.**

3.3.SM to liaise with PP re modernising legal structure for the future.

**Action – Ongoing SM**

3.4.Kitchen Refurbishment. See Item 7.

**Action – Ongoing FL, JS, DO, KA to liaise with kitchen fitter.**

3.5.Policies. SM has organised folder for the kitchen for H&S policies.

3.6.Producers Market dates 2024. These have now been published.

There was little interest shown in regular Youth Producers Markets so this may just be held at Christmas.

**Action – Diarise to review nearer to Christmas 2024**

4. Treasurer's Report. FL reported a balance of £32,513.42. £1,302.91 received from the Co-op. FL has applied to MESS for a grant to clear the ground outside the hall and £1000 has been approved.

**Action – FL to follow up moving funds into a savings account with instant access to gain interest.**

5. H&S & Fire Policies. JS has inspected and updated Fire Policies. The Hall now has an Electrical Installation Condition Report & PAT testing has been organised.

PM to identify Fire Assembly Point and source a green Fire Assembly Point sign.

**Action – PM**

DO & JW to complete Food Safety Certificate course.

**Action - DO, JW**

## 6. Events

6.1 Treshnish are booked for the Summer Ceilidh on Friday August 9<sup>th</sup>.

Action – PM to research bands for New Year Ceilidh and DJ for Halloween Dance

6.2 Easter Treasure Hunt organised for Sunday 31<sup>st</sup> March.

6.3 Plant Swap Day. To be organised.

Action – Organiser to be allocated

6.4 New Function Prices now updated by PM on booking and AO on website

6.5 Licensing – if the hall committee wanted to sell alcohol at the hall in future then a Personal Licence Holder can apply for a Licence.

JM is awaiting a reply from Margaret Maclean regarding Public Entertainment Licence (PEL) for private functions.

Action – ongoing JM

6.6 AGM was advertised in Round & About and on Facebook.

6.7 Instagram Promotion for Craignure Village Hall

6.8 More bakers & helpers have been recruited for the Summer Café which will commence on Monday 1st April.

6.9 Fridges and cookers now installed.

6.10 BHF considered siting a Defibrillator at the CVH was deemed too close to the Defib at Calmac so turned down our application. Scottish Sea Farms have indicated an interest in supporting this.

Action – Crowdfund with support of Moray Finch at MICT.

6.11 Summer Café. Will be advertised in R&A, banners obtained, poster complete.

7. Equipment – kitchen update. FL waiting for Building Warrant; the architect cannot look at it for at least a month. FL showed plans and has a quote for £26K for commercial spec kitchen which is all stainless steel and includes wall shelves. She will ask for drawers and expects the quote to be adjusted now we have a cooker. The installer comes recommended by another village hall off island, Columba Hotel & the Argyll Hotel on Iona.

8. Café – Summer Plans. The kitchen has been deep cleaned. Pricing has been agreed. JM to provide new price list.

Action - JM

9. Funding. Co-op Living in the Community. JS now has a link for anyone to choose CVH as their cause – <http://membership.coop.co.uk/causes/83529>. JS to add to Social Media.

Action - JS

JS & SM have applied for £2,500 from the Argyll & Bute Supporting Communities Fund for Cleaner, Greener Spaces. SM has supplied photos and has a phone call Thursday 28/3 to give further information.

Action - Ongoing

## 10. Funding options

The Vibrant & Living Spaces Grant application window has been missed.

JM attended a Funding Day last Wednesday & discovered that there are a number of Grants up to £2,000 which we are qualified to apply for.

- Scottish Sea Farms will give £1,500 – 2,000 & they are interested in us having a Defibrillator.
- People Postcode Lottery fund up to £2,000 for Outside Space, Improving green spaces, Wildlife etc. They only have a 7 day window in which to apply, one next week, the next one in June.
- National Lottery offers funding all year. Peter Watson of the Community Fund recommended we contact him in the first instance.
- The Robertson Trust has many grants available. They require an annual income of £25,000 but could be flexible. We can apply any time & a decision is usually made within 8 weeks.

It was agreed that this Item warrants a separate meeting to decide which grants to apply for. FL will contact Sue Morley to get the accounts put to OSCR.

JM confirmed that the name on the Bank Account has to be the same as the name on the Grant Application.

**Action – Ongoing. A Funding Applications Meeting to be arranged.**

11. IOMWT. SM & JS had a meeting with Richard Dewar and Tony Hutchinson on 21<sup>st</sup> March. See attached notes from the meeting. IOMWT are unwilling to pay the full rate for the hire of the room. SM & KA sent their vote in advance of the meeting as they were both absent. A vote was taken and the Committee vote was in the majority that they should pay the going rate for the room. We can then promote both committee rooms to be available for hire and use.

**Action – SM to contact IOMWT**

12. Caretakers & Maintenance Report – PM. Nothing reported.

13. AOB. There was no further business.

14. Date of Next Meeting

**Action - Date to be arranged for May**

The Meeting closed at 17.05.